

AMENDMENT OF SOLICITATION

1. SOLICITATION NO.: RFP-TBARTA-002	2. AMENDMENT NO.: 3	3. EFFECTIVE DATE: 11/7/18	4. BRIEF SOLICITATION DESCRIPTION: Auditing Service
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5. REVISED OFFER SUBMISSION DUE DATE AND TIME:

(Note: Unless identified below, this solicitation amendment does not change the Offer Submission Date and Time.)

The date and/or time specified for receipt of offers is changed as follows:

DATE:**TIME:** AM/PM Local**6. REVISED PRE-BID/PROPOSAL CONFERENCE:**

(Note: Unless identified below, this solicitation amendment does not change the Pre-Bid/Proposal Conference, if a conference is scheduled.)

The scheduled pre-bid/proposal conference is changed as follows:

DATE:**TIME:** AM/PM Local**LOCATION:****7. AMENDMENT OF SOLICITATION:**

The Solicitation identified in Block 1, above, is hereby amended as described in Block 11, below. Except as provided herein, all other provisions of the solicitation, or as heretofore amended, remain unchanged and in full force and effect.

8. REQUIREMENT TO ACKNOWLEDGE AMENDMENT:

Offerors must acknowledge receipt of this amendment prior to the deadline specified in the solicitation for receipt of offers by one of the following methods:

- By signing this amendment in Block 9, below, and returning one signed copy;
- By acknowledging receipt of this amendment on the Solicitation, Offer and Award form; or,
- By separate letter or telegram that includes a reference to this solicitation and amendment number.

WARNING: Failure of an Offeror to acknowledge receipt of this Amendment, as described herein, may result in REJECTION OF THE OFFER.

NOTE: For Invitations for Bids the terms "Offer" and Offeror" shall mean "Bid" and "Bidder", respectively; and for Requests for Proposals or Quotation the terms "Bid" and "Bidder" shall mean "Offer" and "Offeror", respectively, in this solicitation and any associated exhibits.

9. OFFEROR'S ACKNOWLEDGEMENT OF AMENDMENT:

Name & Title: _____ Signed Acknowledgment: _____
(Print/Type)

Offeror: _____ Date Acknowledged: ____/____/____

10. FOR FURTHER INFORMATION CALL CONTRACTS SPECIALIST:**Name:****Telephone No.:****11. DESCRIPTION OF AMENDMENT:**

SEE ATTACHED FOR QUESTIONS AND ANSWERS

Questions and Answers

RFP-TBARTA-002 Auditing Service

1. Q. Section 1- Introduction and Submittals: Are the following forms included in the 5 page limit or can they be added as an appendix: The Solicitation, Offer and Award Form, Completed Exhibit A and Completed Exhibit G, Attachment 1.

A. The required forms are not part of the (5) five page limit.

2. Q. Section 2-Qualifications and Experience: Can the resumes and CPE's of the assigned professional personnel be added as an appendix? or will they count towards the 5 page limit?

A. Yes they can be added as an appendix. No it will not count towards the (5) five page limit.

3. Q. Fee Schedule provided reflects dates of 2021 through 2023. Shouldn't these dates be 2018 through 2020? Should we also complete a similar schedule for the 2021 and 2022 years?

A. The base term is for (3) three years. The other (2) two are optional years. For a maximum of (5) five years.

4. Exhibit H page 2 reflects the anticipated reports and completion dates for each year. All of these items listed are typical of an annual financial and compliance audit except for the Report regarding the National Transit Database Report. This report is typically only required once every 10 years and guidance on the performance of this report has just recently come out. Should our proposal include fee estimates for the preparation of this for only the 2018 year end?

A. NTD Reporting is done annually and due by January 31st each year.

5. We note your request to include Exhibit K (Services Contract). Just to confirm, you want us to complete and sign as if we were awarded? We only ask because this is typically only done once approved and awarded by the Board.

A. Yes.